

Jr. Investment Analyst – Data Analysis

About FPPA

The Fire and Police Pension Association of Colorado administers a statewide multiple employer public employee retirement system providing defined benefit and defined contribution benefits for police officers and firefighters throughout the State of Colorado. We are a small association of 55 staff located in Greenwood Village, Colorado. Our 12-member Investment Division plays a critical role in our success managing our \$7.0 billion in assets. Our leadership team guides us in fulfilling our mission, vision and values while achieving our strategic objectives. We work hard and have a culture that supports staff to establish a well-balanced relationship between their personal needs and work commitments.

Position Summary

The Jr. Investment Analyst – Data Analysis will work with our Investments Department in support of daily operations and general management. The Analyst will work closely with team members to ensure that complex datasets across multiple technology platforms maintain high standards of integrity. The Analyst will review all processes around data management, recommend process improvements, and manage software/ system enhancements.

Preferred Qualifications

- Bachelor's degree in Finance or Accounting
- Entry level position with knowledge of investments and investment analysis
- Advanced proficiency with Microsoft Excel, PowerPoint, Word, and Adobe Acrobat. Ability to learn investment analytics software utilized by FPPA.
- Demonstrated ability to balance multiple projects.
- Strong written and oral communication skills.
- Ability to establish and maintain effective working relationships.
- Final candidates are subject to a drug screen, background check and reference check.

Salary and Benefits

The salary range for this position is \$65,000 - \$75,000. It also includes incentive compensation. Includes group medical, dental, vision, 401K, 457, defined benefit through Colorado PERA, life insurance and long-term disability.

How do you apply?

Send your resume and cover letter to Human Resources, humanresources@fppaco.org.