



FIRE & POLICE PENSION ASSOCIATION OF COLORADO

Investment Counsel

About FPPA

The Fire & Police Pension Association was established in 1980 pursuant to Colorado statutes. FPPA administers a statewide multiple employer public employee retirement system providing defined benefit plan coverage as well as death and disability coverage for police officers and firefighters throughout the State of Colorado.

A nine-member Board of Directors appointed by the Governor governs FPPA. Three directors are members, three directors are employers, and three directors come from the state's financial or business community. The plans administered by FPPA cover over 26,000 active members. FPPA works with 337 city, special district, and county employers.

Net investible assets totaled \$5.393 billion in market value as of December 31, 2017. The funding status of the statewide plans administered by FPPA ranges from 100% to 135%. Located in Greenwood Village, CO, a suburb of Denver, FPPA employs 56 total staff members. The legal department is comprised of 3 attorneys and a paralegal, including this position. We work hard and have a culture that supports staff to establish a well-balanced relationship between their personal needs and work commitments.

For more information about FPPA, please visit the website at www.fppaco.org.

MISSION

The Fire & Police Pension Association of Colorado is committed to our members. We will prudently invest their retirement funds, administer benefits impartially, and efficiently provide high quality service.

VISION

Being a trusted provider of financial security for Colorado police officers and firefighters.

VALUES

- **Working Together:** We work together to achieve common goals for the benefit of our members.
- **Ethics:** We act with compassion, honesty and integrity in everything we do.
- **Customer focus:** Our members are at the forefront of what we do. We are receptive to improvement and innovation.

- **Accountability:** We take pride in the quality of our work and take responsibility for our actions and behavior.
- **Respect:** We encourage an environment of respect, fairness, kindness, and professionalism.
- **Education:** We encourage and create opportunities for learning for board, staff, and members

Position Summary

The Legal team is looking for an Associate General Counsel – Transactions. This is a new position that has the primary responsibility for providing legal services with regard to transactions entered into by FPPA. This position performs or coordinates all professional legal work in support of FPPA's Investments Department, and transactions entered into by FPPA generally. Work performed shall be under the supervision of the Association's General Counsel/Deputy Executive Director.

The Associate General Counsel will also assist the General Counsel/Deputy Executive Director in other matters as may be required.

Required Qualifications Summary

To be successful in this position you will need to have a minimum of an LLB or JD and 5 years professional experience and proficiency in Federal and Colorado civil law. License to practice law in the State of Colorado and experience in legal matters associated with the administration of a large public pension plan fund, including experience in investment and transactional law, , and public sector law.

Demonstrated ability to perform independent research of relevant law, to analyze and evaluate the facts and law of legal questions, and provide sound legal advice in congruence with Association mission, vision and values.

Demonstrated experience independently drafting, reviewing and negotiating the following:

- Agreements with investment advisors, custodians, and consultants relating to institutional investments and commercial contracts.
- Documents for real estate and private equity transactions.
- Documents for hedge fund transactions.

Demonstrated ability to communicate effectively in multiple formats. Comfortable with technology and MS Office.

Demonstrated ability to be effective within a team environment.

Supervisory and administrative experience is preferred.

Additional Qualifications

If offered this position we do conduct a full background and reference check along with a drug test.

How do you apply?

Please send your resume and cover letter to Human Resources, humanresources@fppaco.org.
This position is open until filled.