

**FIRE and POLICE PENSION ASSOCIATION**

Audit Committee Meeting  
September 30, 2015

- 8:00 a.m.     **Call to order**  
                  *Pam Feely, Chair*
- Approval of Minutes of June 5, 2015**
- 8:05 a.m.     **IT Assessment (Executive Session)**  
                  *Jeff Ahlerich, Security Pursuit*  
                  *Mark Gremmert, FPPA IT Manager*
- 9:30 a.m.     **Break**
- 9:45 a.m.     **Review of open audit findings**  
                  *Kim Collins, Mark Gremmert*
- 10:00 a.m.    **Financial Statement Audit Plan 12/31/2015**  
                  *Bill Petri and Michelle Alexander, CliftonLarsonAllen*
- 10:30 a.m.    **GASB 68 Implementation Update**  
                  *Kim Collins, Ahni Smith*
- 10:45 a.m.    **Internal Auditor RFP**  
                  *Dan Slack*
- 11:30 a.m.    **Adjourn**

## **FIRE AND POLICE PENSION ASSOCIATION**

Minutes – Audit Committee Meeting  
September 30, 2015

FPPA Office  
5290 DTC Parkway, Suite 100  
Greenwood Village, CO

Committee Members Present: Chair Pam Feely, Jack Blumenthal, and Nick Nuanes

Staff Members Present: Kim Collins, Kevin Lindahl, Ahni Smith, Mark Gremmert, and Jacquette Tara

Others Present: Bill Petri and Michelle Alexander, CliftonLarsonAllen; Jeff Ahlerich, Security Pursuit; Keith Galante and Kevin Sear, Paragon Audit and Consulting Inc.

*Notice of this meeting and a copy of the agenda were posted in the building lobby of the FPPA office and on the FPPA website at least twenty-four hours prior to the meeting.*

At 8:13 a.m., Chair Feely called the meeting to order.

Chair Feely called for approval of the minutes from the June 5, 2015, meeting. Mr. Nuanes moved for approval of the minutes. Mr. Blumenthal seconded the motion. The motion passed.

Ms. Collins reviewed the proposed 2016 Audit and Budget Committee meeting dates. It was requested that the committee review and bring any conflicts and suggested new dates to the next Board meeting.

### Review of Open Audit Findings and IT Assessment

At 8:18 a.m., Mr. Nuanes moved that the Committee adjourn into executive session to discuss confidential matters and security arrangements that pursuant to C.R.S. Section 24-6-402(4)(c) and 24-6-402(4)(d). Mr. Blumenthal seconded the motion. The motion passed.

At 8:24 a.m., Jeff Ahlerich joined the meeting.

At 9:46 a.m., Chair Feely moved out of executive session. Chair Feely declared that no action was taken during the executive session and no motions were made.

At 9:47 a.m., Mr. Ahlerich and Mr. Gremmert left the meeting.

At 9:59 a.m., the meeting reconvened.

Financial Statement Audit Plan 12/31/2015

Mr. Petri and Ms. Alexander, CliftonLarsonAllen (CLA), reviewed the 12/31/2015 Financial Statement Audit Plan.

Mr. Petri reviewed CLA's staff changes, including the departure of Steve Shanks.

GASB 68 Implementation Update

Ms. Collins and Ms. Smith gave an update on the status of Governmental Accounting Standards Board Statement No. 68 (GASB 68) implementation process as it relates to the employers. Monthly meetings continue to be held with the Public Pension Financial Forum.

Internal Auditor RFP

Ms. Collins updated the committee on the status of the internal auditor search. Staff's recommendation to the Audit Committee is to approve a three-year engagement with Paragon Audit & Consulting, Inc.

At 10:30 a.m., Mr. Galante and Mr. Sear joined the meeting.

Mr. Galante and Mr. Sear briefed the committee on the firm's background and direction of focus.

Ms. Collins asked the committee if they had any risk assessments or open items of concern that they would like Paragon to begin work on. The Committee did not have any immediate concerns.

At 10:52 a.m., Mr. Galante and Mr. Sear left the meeting.

Mr. Nuanes made a motion to engage Paragon Audit & Consulting, Inc. as FPPA's internal auditor with a three year contract. Mr. Blumenthal seconded the motion. The motion passed.

Paragon Audit will complete a risk assessment through discussion with the Audit Committee and FPPA management and present at the November 13<sup>th</sup> meeting.

At 10:58 a.m., Mr. Nuanes moved to adjourn the meeting. Mr. Blumenthal seconded the motion. The meeting adjourned.